

## Teacher Leader Job Description

Some teachers move faster than others in appropriating the philosophy and/or the methods offered by MLTI. We expect these teachers to play a leadership role in the school, and we are giving high priority to setting up mechanisms to help them develop the requisite skills. Each school designates a “lead teacher” (a classroom teacher with influence power) that has the respect and confidence of their own colleagues in the classroom.

The” **Requisite skills**” will concentrate on the following:

**Leadership skills:** this includes skills, knowledge, and sensitivities relevant to moderating discussion and decision-making, as well as some familiarity with different types of governance structures in schools and other organizations.

**Grasp of issues in Change:** some knowledge of the history of school reform movements, managing change strategies and the prevailing resilience to change.

**History of the Integration of Technology:** Insight regarding issues surrounding the link of learning and technology, including some experience in discussion of controversial issues and the negative literature.

**Content and Assessment:** An appreciation for the richness and diversity of content accessible through technology, and the power of technology to both broaden the methods of instruction and the modes of assessment.

Other qualities: **advocate and communicate for and about the program  
vision for the use of technology in education  
change agent – risk taker**

### Job Description:

- Work collaboratively with the building principal to build capacity
- Keep project focused on teaching and learning within the context of real classrooms.
- Act as contact person for notification of learning opportunities.
- Collect baseline data in the building including strengths, needs, potential problems and local resources. Help staff analyze data to make decisions.
- Support colleagues by providing information, mentoring, cognitive coaching, modeling and facilitating meetings and problem solving around project
- Focus on this project for a period of at least one year.
- Develop a culture of discussion of relevant issues –“ Schools that learn are schools that talk”.

- Work with school administrators, technology coordinators and other school system personnel in implementing the technology deployment with a sensibility to the status and needs of the teachers
- Understand the demands and constraints of being a classroom teacher.

**Process For selection:**

Teachers should notify building principal of their interest with a letter from that teacher that includes their interest in the position, their qualifications, and their vision for this work. Principals, using a collaborative model of selection, will then notify Heather Hamlin at [heather.hamlin@maine.gov](mailto:heather.hamlin@maine.gov) of the name and email address of the school's choice for lead teacher. Please send by email the letter from the teacher that states, interest, qualifications and their vision for this work.